

14 June 2018

Dear Student

GCSE Summer Exams 2018

I am writing to inform you about the arrangements for the GCSE results day on Thursday 23 August 2018.

The school will be open to students from 9.00am until 12.00pm to collect your examination results. You should enter school by the main school entrance, where results will be available to collect in a sealed envelope from staff who will be located at tables arranged in alphabetical order.

If you are unable to come to collect your results in person, a family member can pick them up on your behalf, but they must have signed written permission from you in order to receive the results. If you are not able to collect results you can supply a stamped self-addressed envelope to be posted.

Please note that we are not able to provide results over the telephone or by email.

You will receive a Candidate statement of provisional results on this day. Official certificates issued by the exam board will be sent to school at the end of October. We will write to you with further details on how to collect your certificates.

We hope your results are what you wish for, and we look forward to seeing you on results day in August.

Yours sincerely



Mr P Mee

Deputy Headteacher